



## JOB VACANCIES

Wang Tic Agricultural Foundation is an indigenous non-profit community-based organization established for the purpose of promoting agricultural development in Uganda especially the northern Uganda. The Foundation is seeking applications for the various vacant positions that exists for an upcoming project titled “Sustainable Food and Nutrition Security and Promotion of Commercial Agriculture” in Lango sub region.

The project is being supported by locally raised funds amongst farmers through annual membership subscription, registration fees and other external sources in the pipe line. The anticipated program aims at creating a sustainable food system and income generation within the communities by “growing food that we rely on and relying on food that we grow”. The organization is currently mobilizing farmer groups, women and youths in the three (3) districts of Lango sub region (Otuke, Alebtong & Lira) to engage as part of phase 1 pilot implementation of its programming starting in January 2025. In line with these, the organization is expanding its operations by opening a field office in the district of Otuke. These activities focus on individuals, farmer groups, schools, women and youths, community, agripreneuers and institutional levels to address the underlying causes of food insecurity, malnutrition and poverty.

The organization therefore wishes to recruit suitably qualified Ugandan nationals ONLY (aged 18yrs - 35 yrs) to fill in the vacant positions that exist at both H/Qtrs and Field office as listed below.

Sn	Codes	Positions	No. of Vacancies	Minimum Qualifications
1	FAD-01	Finance & Admin Manager	1	Bachelor’s Degree
2	FAD-02	Accountant	1	Bachelor’s degree
3	FAD-03	Finance Officers	2	Bachelor’s degree
4	FAD-04	Finance Assistant	1	Diploma
5	FAD-05	Nutrition Officer	1	Diploma
6	FAD-06	Nutrition Assistant	2	Diploma
7	FAD-07	Secretary to ED	1	Diploma
8	FAD-08	Receptionist	1	A Level Certificate
9	FAD-09	Office Assistants	2	A Level Certificate
10	COM-01	IT Officers	2	Bachelor’s degree
11	COM-02	IT Assistants	2	Diploma
12	HRS-01	HR Manager	1	Bachelor’s degree
13	HRS-02	HR Officers	2	Diploma
14	MKT-01	Marketing Officers	4	Diploma
15	MEM-01	Membership Coordinator	1	Bachelor’s degree
16	MEM-02	Membership Officers	3	Diploma
18	PRG-01	Program Manager	1	Bachelor’s degree
19	PRG-02	Program Officer	2	Diploma
20	PRD-01	Production Manager	1	Bachelor’s degree
21	PRD-02	Plant Scientist	2	Bachelor’s degree
22	PRD-03	Agronomists-Field Specialists	15	Diploma
23	PRD-04	Quality Assurance Officer	1	Bachelor’s degree
24	CGR-01	Contracts and Grants Manager	1	Bachelor’s degree
25	FAD-10	Manager Internal Audit	1	Bachelor’s degree
26	FAD-11	Internal Audit Officer	1	Diploma

27	FAD-12	Monitoring & Evaluation Officer	2	Diploma
28	FAD-13	Monitoring & Evaluation Advisor	1	Bachelor's degree
29	PRD-04	Green House specialist	1	Diploma
30	PRD-05	Green House Officers	2	Diploma
31	PRD-06	Farm Manager	1	Diploma
32	FAM-01	Facilities Manager	1	Bachelor's degree
33	FAM-02	Fleet Officers	2	Diploma
34	FAM-03	Drivers/Fleet Assistants	5	'O' Level certificate
35	FAM-04	Tractor Operators	3	Certificate
36	STO-01	Stores Officers	2	Diploma
37	PRC-01	Procurement Officers	2	Bachelor's degree
38	PRC-02	Procurement Assistants	2	Diploma
39	ENV-01	Forestry Officer	1	Diploma
40	ENV-02	Environment Officer	1	Diploma

Please visit our website: [www.wangtic-agricultural.org](http://www.wangtic-agricultural.org) for more job details

### JOB APPLICATION PROCESSES

1. Log onto [www.wangtic-agricultural.org](http://www.wangtic-agricultural.org) OR go to identified application submission spots.
2. Go to careers, select the job and access job details OR go to identified application submission spots, select and access the job details to apply.
3. Download and print the membership form. OR from the submission spots, pick the membership application form.
4. Fill in the form and indicate Registration Reference Number (RRN). The procedure for obtaining RRN is clearly shown on the membership application form and also on our website.  
**Note:** Application without the **RRN will NOT** be considered.
5. Attach a duly filled membership application form together with application letter and your current CV only.
6. ALL applications be addressed to:  
**The Chairman Board,  
Wang Tic Agricultural Foundation UG,  
P.O Box 207, Lira Uganda.**
7. Submit the application to our collection points at:
  - a) Upcountry Multimedia Office located at Housing Finance Bank Building Lira branch upper stairs on 1<sup>st</sup> floor, 3<sup>rd</sup> door on your left-hand side.
  - b) Head office located at **stretcher road**, next to Youth Alive office, Kirombe West Ward, Adyel Division, Lira City West OR call 0414-670190, 0762900622 for guidance.
  - c) E-mail to [info@wangtic-agricultural.org](mailto:info@wangtic-agricultural.org) , [janieetap@gmail.com](mailto:janieetap@gmail.com)
8. Please register your application in the register book at every registration desk.
9. **Deadline** for submission is **6<sup>th</sup> December, 2024** at **23:59pm**.
10. Applications will be restricted for every district for purposes of phase 1 pilot project only (Early bird) as follows: 1. **Lira City (900)**, 2. **Oyam (500)**, 3. **Lira (300)**, 4. **Alebtong (300)** 5. **Kole (300)**, 6. **Kwania (300)**, 7. **Dokolo (300)**, 8. **Otuke (300)**, 9. **Amolatar (300)**, 10. **Apac (300)**.
11. For purposes of this job advert, **No** restrictions whatsoever, members are free to apply
12. Excess applications received from a registered member will automatically qualify him/her for phase II project implementation.
13. Communication will be made to all applicants 3days after the closing date.  
**Note:** Wang Tic Agricultural Foundation is highly encouraging **women and youths** to apply.